



DEPARTMENT OF THE AIR FORCE
50TH SPACE WING (AFSPC)

MEMORANDUM FOR HOUSING APPLICANT

FROM: 50 CES/CEIH

SUBJECT: Privacy Act Release

1. The Application for Assignment to Housing, DD Form 1746 and/or the Tierra Vista Communities (TVC) application, contain privacy act information that the Schriever AFB Housing Asset Management Office uses to determine eligibility for privatized housing. In order to complete the privatized housing process, we need to share your information with the TVC housing office. Requesting family housing at Schriever AFB authorizes the Air Force and TVC to maintain records of your application.
2. Your information and family status will also be provided to Security Forces (50 SFS) for the purpose of performing all necessary background checks.
3. Your signature on this letter authorizes the Air Force to securely transmit your information to TVC and SFS. The signature is voluntary; however failure to sign this letter authorizing the transfer of your information may result in having to provide duplicate information and/or may affect your request for housing.

A handwritten signature in black ink, appearing to read "Tom Hanon".

THOMAS L. HANON, GS-12
Chief Housing Management Office

Please sign, a copy of this release will be maintained at the Housing Management Office

My signature constitutes written consent, under Privacy Act, 5 USC 552a(b), for Schriever AFB Housing Management Office (HMO) to release housing records maintained to Tierra Vista Communities and Security Forces.

Print Name

Sign/Date

MASTER OF SPACE