

Schriever AFB Tierra Vista Community

Tenant Application Background Check Consent

In accordance with AFI 31-113, *Installation Perimeter Access Control*, installation Security Forces are required to conduct a name-only background check on all individuals applying for housing on a military installation.

4.11. Housing Privatization Personnel. The Access Integrity Unit of the FBI's Office of General Counsel has determined civilians applying for residence in privatized housing on military installations fall within the scope of previous authorizations for using the NCIC (via a name check) and the Interstate Identification Index (III) on visitors to military installations.

4.11.1. As a result, installations are authorized to conduct name-only background checks (name check) on those applying for housing on a military installation and current individuals already residing in housing on military installations who have not already been subject to a background check. Please see section 5.2.1.2. for information on an NCIC Name Check.

4.11.2. As privatized housing residents are considered "visitors" once, name checks may not be regularly performed for site security purposes. However, subsequent name checks may be authorized if there is reasonable suspicion/probable cause to suspect criminal activity. Installations will consult with their servicing Staff Judge Advocate (SJA) when making these decisions.

5.2.1.2. NCIC Name Check: Name check refers to the type of NCIC check conducted, it does not mean the NCIC operator is only allowed to enter the person's name they are running the check on. NCIC name checks field include, but are not limited to a person's name, sex, race, date of birth and social security number.

Fitness Determination will be conducted in accordance with AFI 31-113 *Installation Perimeter Access Control*.

4.13.1. Only personnel delegated by the installation commander in writing shall perform fitness determination. Delegation will be in writing, either by position designation codified in local guidance or name.

4.13.2. Installation Commanders may deny access and access credentials based on information obtained during identity vetting that indicates the individual may present a threat to the good order, discipline and morale of the installation, including, but not limited to the following:

4.13.2.2. The installation is unable to verify the individual's claimed identity.

4.13.2.3. There is a reasonable basis to believe the individual has submitted fraudulent information concerning his or her identity.

4.13.2.6. There is a reasonable basis to believe, based on an individual's criminal or dishonest history, that issuance of an access credential poses an unacceptable risk to the installation/mission.

4.13.2.7. The individual has/had been barred from entry/access to a Federal installation or facility.

4.13.2.8. The individual is wanted by Federal or civil law enforcement authorities, regardless of offense or violation.

4.13.2.9. The individual has been incarcerated within the past ten years, regardless of offense/violation, unless released on proof of innocence.

4.13.2.13. The individual has been convicted of sexual assault, armed robbery, rape, child molestation, child pornography, trafficking in humans, drug possession with intent to sell or drug distribution.

4.13.2.16. There is a reasonable basis to believe, based on the nature or duration of the individual's illegal use of narcotics, drugs, or other controlled substances without evidence of substantial rehabilitation, that issuance of an access credential poses an unacceptable risk to the installation/mission.

All potential tenants wishing to reside on Schriever AFB must print all necessary information in the section below. The Tierra Vista Employee overseeing the application process must ensure each potential tenant, 18 years of age or older, completes the Tenant Consent portion and attach to the back of this document.

Tenant Information

Full Name _____ Date of Birth _____ DL State/# _____

Full Name _____ Date of Birth _____ DL State/# _____

Full Name _____ Date of Birth _____ DL State/# _____

Full Name _____ Date of Birth _____ DL State/# _____

Tierra Vista Leasing/Application Officiator

Name _____ Title _____

Signature _____ Date _____

The information herein is FOR OFFICIAL USE ONLY (FOUO) which must be protected under the Privacy Act of 1974, as amended. Unauthorized disclosure or misuse of this PERSONAL INFORMATION may result in criminal and/or civil penalties.

