

## Maintenance Permission To Enter

Permission To Enter (PTE) allows authorized Fort Drum Mountain Community Home property management/maintenance staff to enter a home for the purpose of completing service requests or to complete necessary inspections or preventative maintenance.

By indicating below Permission To Enter rights, I understand the following:

1. Property management/maintenance staff may enter my home to complete the service requests and maintenance, even when no one is present. The staff/technicians will knock and announce their presence before entry.
2. If there are minors (residents under the age of 18) alone in the home, or unrestrained pets, property management staff/technicians will not enter to complete the request. A "Notice" tag will be left, and the service request will remain open to be rescheduled.

By declining Permission To Enter below, I understand the following:

1. To receive maintenance service, an adult resident **must be present** for the maintenance personnel to perform the repairs or service. The work will be completed during normal business hours.
2. The resident assumes liability for any damages incurred to the residence or personal belongings as a result of residents' missed appointments; i.e., failure to have a plumbing leak corrected leading to water damage.

**Fort Drum Mountain Community Homes reserves the right to enter the home in the event of an emergency, regardless if Permission To Enter is granted.**

I understand that any time I desire a change in this Permission To Enter status, I must fill out and sign a new Permission To Enter form.

\_\_\_\_\_ I DO \_\_\_\_\_ I DO NOT

Grant Permission To Enter for the completion of service requests and necessary inspections or preventative maintenance.

\_\_\_\_\_  
Resident Signature

\_\_\_\_\_  
Date

Address: \_\_\_\_\_

\_\_\_\_\_  
Mountain Community Homes Representative Signature

\_\_\_\_\_  
Date