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**I'LL BE BACK**

**Resident Name:** \_\_\_\_\_

**Current Address:** \_\_\_\_\_

**Cell Phone:** \_\_\_\_\_ **Departure Date:** \_\_\_\_\_ **Return Date:** \_\_\_\_\_

**Emergency Contact Name:** \_\_\_\_\_ **Emergency Contact Phone:** \_\_\_\_\_

Please list the address you can be reached at during your absence: \_\_\_\_\_

Please list the phone number you can be reached at during your absence: \_\_\_\_\_

**I understand I am still responsible for the upkeep of my home, flower/landscape bed, and fenced backyard (if applicable).**

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*Please Check One:*

I have authorized the following person to act on my behalf and enter my home to check for any maintenance issues and report them to Atlantic Marine Corps Communities (AMCC) Property Management or maintenance staff. I have given them a key to accomplish this task and verify they have proper access to the base (military/retiree/DOD/or dependent of one of these designations). I understand I am liable for damages to the property for issues such as, but not limited to, broken/frozen water pipes, leaks, etc. if not reported immediately, or due to my negligence.

**Contact Name:** \_\_\_\_\_ **Contact Phone:** \_\_\_\_\_

I do not wish to leave a person in charge of my home during my absence and understand I am liable for any damages to the property.

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*Please Initial:*

\_\_\_\_\_ I authorize Atlantic Marine Corps Communities (AMCC) to enter my home as necessary.

\_\_\_\_\_ I understand AMCC personnel will not enter my home except for reported emergencies and scheduled preventive maintenance during my absence.

\_\_\_\_\_ I understand that neither children nor pets may be left in the residence during my absence.

\_\_\_\_\_ I understand AMCC is doing this as a courtesy and is indemnified should any incident occur.

**Resident Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**AMCC Representative:** \_\_\_\_\_ **Date:** \_\_\_\_\_