

## Understanding the Wait List

Here is some information that will help you better understand the wait list and the wait list process

### What determines my position on the wait list?

There are two important factors in determining the position on the wait list – eligibility date and priority.

### How is an eligibility date determined?

For most service members who apply, the eligibility date is the date that they leave their last duty station. For service members that apply more than 30-days after arriving to their new duty station, the eligibility date is the day that they apply.

### What are the different priorities?

After eligibility date is established, the next factor in your position on the wait list is priority. Our priority is a six-tiered system. Please see the table for a definition of each priority.

### Why does my number go up and down?

You can move on the list for many reasons: someone was added to the list with an earlier eligibility date, someone chose to remove themselves from the list, or someone accepted a home offer. The wait list changes constantly because homes are leased and new applications are processed every day.

### I've been promoted and will qualify for a home in a different tier. When am I eligible to apply?

When you are within 30-days of pinning on your new rank and can provide documented proof of promotion, you may apply and be added to the wait list.

### How many bedrooms does my family qualify for?

The number of bedrooms that an applicant qualifies for is based on the number of dependents residing in the. Proof of dependents is required to ensure that an applicant is placed on the correct bedroom count wait list, in some cases, additional documentation such as custody documents may be requested.

Priority	Description
<b>Key &amp; Essential</b>	As determine by Air Force
<b>Priority 1</b>	Service Member with hardships as determined by the Air Force and Tierra Vista
<b>Priority 2</b>	Service Members not currently living with Tierra Vista Communities assigned to Schriever AFB
<b>Priority 3</b>	Current residents with an increase in family size.  Current residents with a qualifying rank change
<b>Priority 4</b>	Other active duty Service Members assigned to Peterson AFB, Fort Carson, Cheyenne Mountain or the United States Air Force Academy (USAFA), Reserve and National Guard Service Members
<b>Priority 5</b>	Unaccompanied Services Members
<b>Priority 6</b>	DoD Civilians, Retired Services Members, Retired DoD

**For the most up-to-date information on your wait list position, eligibility date or priority please call us at 719-683-3660.**