



Home Improvement Request

Resident Name: _____ Date: _____

Resident Address: _____ # Bedrooms: _____ Neighborhood: _____

Home Phone # _____ Mobile Phone # _____ Email: _____

I request permission to make the following improvement / project at the address specified.

I understand and agree to the following:

All approved improvements are at my personal expense.

I am financially responsible for any possible damages resulting from the improvement project.

I must restore my home and the surrounding grounds to their original state prior to vacating the residence. Failure to comply may result in a restoration fee.

Resident Signature: _____ Date: _____

Received by: _____ Date: _____

If applicable, please provide details of improvement location, purpose and sketch on reverse.

Approved / Disapproved Remarks: _____

Community: _____ Community Manager Signature: _____ Date: _____

Assistant Director of Property Management Signature: _____ Date: _____

Maintenance Coordination Required: Yes No

Director of Maintenance Signature: _____ Date: _____

