



## Permission to Enter – Maintenance - PTE

Permission to Enter (PTE) allows authorized North Haven Property Management and /or Maintenance staff to enter a home for the purpose of completing service request or to complete necessary inspections or preventive maintenance projects.

By indicating below permission to enter rights, I understand the following:

1. Property Management and/or Maintenance staff may enter my home to complete the service request and maintenance event when no one is home. The staff and/or technicians will knock and sharply announce their presence before entry.
2. If there are minors (residents under the age of 18) alone in the home, or unrestrained pets, Property Management staff and/or technicians will not enter to complete the request. A "Notice Tag" will be left at the home and the service request will remain open to be rescheduled.

By declining permission to enter below, I understand the following:

1. To receive maintenance service, I must be present for the maintenance personnel to perform the repairs and service. The work will be completed during normal business hours.
2. The resident assumes liability for any damages incurred to the residence or personal belongings as a result of resident-missed appointments, i.e., failure to have a plumbing leak corrected leading to water damage.

**North Haven reserves the right to enter the home in the event of an emergency, regardless of whether the permission to enter is granted.**

I understand that any time I desire a change in this PTE status, I must fill out and sign a new PTE form.

- I DO** grant permission to enter (PTE) for the completion of service requests and necessary inspections or preventative maintenance.
- I DO NOT** grant permission to enter (PTE) for the completion of service requests and necessary inspections or preventative maintenance.

\_\_\_\_\_  
Resident

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Property

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
Unit #

North Haven Communities LLC  
By its Agent:

\_\_\_\_\_  
Landlord Agent

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

