



Extended Absence from Home

1. I will be on an extended leave of absence from my home, _____, from _____ until _____.
2. I acknowledge my responsibility for the maintenance and surrounding area of my home. During my absence, the following personnel will assume responsibility for my home. Responsibility includes maintaining a neat, clean outside area; assuring all outside water faucets remain off; and that a house key is available should authorized entry need to be made for emergency maintenance of my home.
 Name: _____
 Address: _____
 Daytime Telephone: _____ Evening Telephone: _____
3. During my absence, I can be reached at the following address and phone number:

4. Please answer the following questions.
 - Any lights left on in the home? Yes No
 If yes, where? _____
 - Any vehicles left in driveway? Yes No
 If yes, describe vehicle? _____
 - Any pets left in the home? Yes No
 If yes, what type and name? _____

Upon return to my home, I will notify Fort Campbell Family Housing and Fort Campbell Police.

Resident's Signature

I have read and understand the foregoing information. I assume responsibility as outlined above for home: _____.

Signature of Responsible Party

