

Fence Policy and Fence Installation Request for Hickam Communities

Date: _____

Name of Requester: _____

Address: _____

Home Phone: _____

Duty Phone: _____

Occupants must request permission, through Hickam Communities (HICKAM COMMUNITIES), to install chain link fencing or wrought iron/aluminum fencing (Push in Fence) at their home. **Only fences constructed of chain link or black wrought iron or black aluminum fencing will be authorized. To facilitate appropriate management of pesticide-impacted soils, the chain link fence must be installed by a subcontractor. Toning and a dig permit are required for both types of fences.**

NOTE: Historic homes (in Officer Field and Hale Na Koa II) where renovations have been completed are only allowed to install simple fences of either black aluminum or black wrought iron, covering no more than approximately 600-700 square feet or within the guidelines of the Resident Guide. Fence colors must be dark (black) to be less obtrusive and to blend with the landscape. Chain link fences are **not** allowed in these areas.

Based on toning findings, some fencing placement may not be authorized due to the existence and location of utility lines. **Resident is required to mark the desired fence placement perimeter with spray paint and/or small yard/stake flags prior to toning.**

I understand that I will be required to hire a subcontractor to install the chain link fence in conformance with the *Subcontractors Responsibilities* and *Standard Operating Procedure* documents attached.

As a requester, I understand I am responsible for all directives outlined in this *Fence Policy and Fence Installation Request* as well as the directives in the attached documents entitled ***Resident Responsibilities***. I will also be responsible for the completion of all permitting/digging clearances.

All applicable signatures and approval must be completed before any installations can begin.

I understand HICKAM COMMUNITIES will inspect the progress of the installation at any time. If the fence is not installed correctly, I am aware that I must correct any discrepancies or completely remove any work I have done and return my yard back to the original condition in which I started. I understand that I may be asked to move or relocate my fence for current and upcoming construction contracts, tree trimming or other maintenance work at my quarters at no cost to the government or Hickam Communities.

Fence Policy and Guidelines for Hickam Communities

- **The chain link fence must be installed by a subcontractor. NO self-installations will be allowed.**
- **Toning is required prior to the installation of chain link and wrought iron/aluminum (push in) fencing. The fee for toning by Hickam Communities is \$100. The fee for failure to tone is \$200.**
- The fence may only be installed in the back yard of a family housing unit (not on the side or the front of a unit). Fence may not extend beyond the sides of the home.
- Resident is required to mark the desired fence placement perimeter with spray paint and/or small yard/stake flags prior to toning.
- The fence CANNOT BE ATTACHED TO THE RESIDENCE.
- Wrought iron/aluminum fences can be installed without a base dig permit; however, a Lendlease Dig Permit is required. Stakes cannot go more than 12" into the ground. Fencing cannot be installed within 5 feet of utility lines.
- Use chain-link constructed fencing of 11 gauge galvanized chain-link fabric and an end post of 2 ½ inch galvanized piping. Line posts will be 1 5/8 galvanized pipe set apart at a maximum of 10 feet center to center. Posts will be set 12 inches down in the ground. The top rail will be 1 3/8 inch galvanized pipe. Tie wires will be attached every 12 inches.
THERE WILL BE NO EXCEPTIONS FOR FENCE MATERIALS.
- The height of the fence must be 48 inches for chain link fencing. 36 inches or 48 inches for wrought iron or black aluminum fencing.
- A 36" wide gate, constructed of the same material as the fence, is mandatory. The gate must not open into a neighbor's yard. Black aluminum or wrought iron fence should also be equipped with a gate.
- Fencing **may** extend up to 24 feet from the back of your dwelling for New Construction Homes. For existing homes, fences may extend up to the length of your neighbors existing fence, not to exceed 40 feet. Please check with property management office for specific details for your yard. **However, a 6- foot easement (open lane) must be maintained between the back of your intended fence and the rear neighbors existing fence to provide emergency access to or exit from dwelling. The same policy exists if your proposed fence approaches an existing perimeter fence.**
- Post installations within 5 feet of the foundation are required to be installed by Hickam Communities maintenance. Call 423-1650 to schedule appointment during normal working hours.
- Duplex, eight-plex and nine-plex apartment units which have commonly used walkways immediately in the back of the building(s) are not permitted to block such walkways with fencing.
- No motorized digging equipment, only manual digging devices authorized.

- No digging below 12 inches due to imbedded power lines.
- I agree to keep the grass trimmed under and around the fence, and to keep the fence in perfect repair.
- The fence must be installed within 7 days of commencement.
- Residents are required to process their own base digging permits and Lendlease digging permit and approval will only be considered after the resident has received all appropriate signatures on the dig permit from the appropriate parties which may include: Civil Engineering, Bio-Environmental, Fire Protection and Safety. Once permits are approved, submit forms to HICKAM COMMUNITIES for their final sign off.

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A single line diagram must be included in the request indicating the applicant's house, dimensions of the proposed fence, amount of clearance between neighbor's adjacent and behind, location of trees/shrubs, utility boxes, storage sheds, existing base perimeter fences (if applicable), and location of proposed gate.

DUE TO VARIOUS CONFIGURATIONS AND YARDS, SOME AREAS MAY NOT PERMIT A FENCE INSTALLATION.

I have read and understand the HICKAM COMMUNITIES fence policy and guidelines and agree to the terms stated herein.

Resident Name – Please Print Clearly

Resident Signature

Date

Hickam Communities Representative – Please Print Clearly

Hickam Communities Representative Signature

Date

